



THE WELLNESS SHOW

The Wellness Show 2026 – Exhibitor Checklist

To help you stay on track, please review this checklist and mark off each task as you complete it. Important deadlines and contacts are included to ensure a smooth experience at The Wellness Show.

Task	Deadline	Completed (✓)
Submit final booth payment	Upon booking	
Book hotel accommodations at Pinnacle Hotel Harbourfront	December 28, 2025	
Submit Certificate of Insurance to EventWorx (support@eventworx.ca)	January 16, 2026	
Order electrical, plumbing, internet, or telecommunication services via VCC Exhibitor Services	January 10–11, 2026	
Confirm shipping arrangements with GNS Freight Solutions (andrew@gnsfreight.com, 902-315-2750)	December 2025	
Complete and email GNS Freight Order Form,	Before shipping	



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Commercial Invoice, and CUSMA Form (for U.S./Mexico exhibitors)		
Schedule domestic pickup with GNS Freight (Toronto – Jan 21, Edmonton/Calgary – Jan 26, Vancouver – Jan 27)	January 21–27, 2026	
Ship materials to Advance Warehouse (C/O STI Transport, 1319 Derwent Way, Delta, BC)	Dec 29, 2025 – Jan 28, 2026	
Ensure all shipments are labeled with booth number and event name	Before shipping	
Notify GNS Freight of international shipments for customs clearance	Before shipping	
Confirm outbound shipping and customs arrangements with GNS Freight	During move-out	
Book material handling with Goodkey (early bird rate deadline)	January 9, 2026	
Ship materials to Goodkey's advance warehouse	January 3–24, 2026	



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Submit booth staff names for exhibitor badges	January 2, 2026	
Request additional exhibitor badges (if required)	January 2, 2026	
Request complimentary ticket link or purchase additional tickets	January 16, 2026	
Confirm move-in booking with Voyage Control (booking code provided in December 2025)	December 2025	
Submit Temporary Food Services or Personal Services application (if applicable)	January 2026	
Book cold storage (if required)	January 2026	
Submit Display of Products & Services Form	January 2026	
Send logo for customized exhibitor digital postcard to marketing@eventworx.ca	January 2026	
Provide prizes/gift cards for show contests (if participating)	Deliver during move-in	
Move-in and booth setup	Friday, January 30, 2026	
Show open – Saturday	January 31, 2026 (10:00am–6:00pm)	



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Show open – Sunday	February 1, 2026 (10:00am–5:00pm)	
Move-out and booth removal completed	By 10:00pm, February 1, 2026	

For questions or assistance, please contact:

- EventWorx Corporation: support@eventworx.ca or (403) 971-3227
- Goodkey Show Services: exhibitorservices@Goodkey.com or (877) 726-2211
- Vancouver Convention Centre Exhibitor Services:
exhibitorservices@vancouverconventioncentre.com
- GNS Freight Solutions: email andrew@gnsfreight.com or (902)-315-2750.